

Dallam County

**Elevator Replacement
Dalhart, TX**

Request for Proposal

Proposed Timeline

February 13, 2023	RFP Issued
February 27, 2023	All inquiries related to RFP submitted via email to daljudge@dallam.org by 5pm.
March 13, 2023	Proposals due by 10 am, Dallam County 414 Denver, Suite 301 Dalhart, TX 79022
March 15, 2023	Proposals Reviewed and Qualified Bidders contacted for Priced Proposals
March-April, 2023	Proposal Negotiations
April 10, 2023	Commissioners Accept Bid
Mid-July, 2023	Substantial completion

Project Information

Dallam County is seeking RFPs to replace an elevator at the Dallam County Courthouse. Initial Proposals may be unpriced

Scope

Existing elevator and structure may be viewed at 414 Denver Avenue, Dalhart, Tx. 79022

Contract

The chosen contractor will provide a contract that includes the following:

- The contractor will carry liability insurance, worker's compensation, and other insurance policies by law. Coverage for each will be at least \$1million in aggregate. The awarded contractor will provide the County with a Certificate of Insurance issued by the insurance provider.
- The contractor can submit an invoice at approximately 30 day intervals for work completed and materials stored on site. Payments will be made within the following 30 calendar days. There will be 0% interest due for late payment.

Qualifications

Qualifications shall be no more than twenty (20) pages and shall include:

- Firm overview and history
 - Address ability to meet schedule and budget. Provide your organization's involvement with Dallam County and/or Dalhart Community
 - Include individual involvement where applicable

- Related experience: provide examples of similar projects, including
 - Services provided
 - Start and completion dates

- Project team
 - Submit list of key project personnel

- References: provide three (3) client references.
 - Name
 - Title
 - Company
 - Phone number
 - Email